

2022



ASMIRT

Policies and Procedures

Surveys

Your profession. Your future.



There are a number of protected titles for medical radiation practice. They include:

Medical Radiation Practitioner (MRP)

Diagnostic Radiographer (DR)

Medical Imaging Technologist (MIT)

Radiographer

Nuclear Medicine Scientist (NMS)

Nuclear Medicine Technologist (NMT)

Radiation Therapist (RT).

For the purposes of our documentation we use the broad descriptor Medical Radiation Practitioner (MRP) recognising that it covers a range of areas of practice.



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ASMIRT SURVEY ADVERTISEMENT AND DISTRIBUTION POLICY

The Australia Society of Medical Imaging and Radiation Therapy (ASMIRT) encourages and supports relevant research to improve patient outcomes.

Distribution of requests to ASMIRT members seeking participants for research projects, or surveys will be facilitated upon application and approval by the ASMIRT research committee. Advertisements will be distributed through ASMIRT communication channels via the national eNews and targeted emails to selected state groups.

This service is available for ASMIRT members for free and non-members for a fee.

GOVERNANCE (For internal and external applications)

- The principal/lead investigator must be an ASMIRT member for no fee to be charged.
- Research / data collection surveys must be of relevance to the medical radiation practitioner (MRP) profession. This may include documents that set standards or guidelines within a given area of clinical practice, research on a given clinical topic, or data collection integral to lobbying or representation of the profession.
- Ethics clearance has been obtained from a university or relevant workplace. (A copy must be submitted with the relevant application form.)
- Documentation must clearly state the way in which the results from the research activity will be used, including if the results are intended to be used for marketing communications.
- The request **MUST** be relevant to the MRP profession.
- Does not address an issue previously included in a recent or proposed survey or target the same group excessively.
- If the survey is deemed unsuitable for distribution by ASMIRT, the applicant will be advised in writing.
- If the survey is approved for distribution, the applicant will be advised in writing of approval and date/s of planned distribution.
- Applicants may request additional advertisements of their survey, pending schedule availability and fee payment.
- The survey received by members via the ASMIRT communications platform, must contain a statement at the beginning of the survey advising how the results will be used.
- The survey link must be live at the time of member communications being distributed.



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- The survey link must include a close date and contact details of the organiser.
- Publications that arise from the distributed survey will acknowledge the Australian Society of Medical Imaging and Radiation Therapy for the support provided in distribution of the survey.
- Publications will also acknowledge the Australian Society of Medical Imaging and Radiation Therapy in the study design using the following wording:

A link to the survey was distributed through email invitation to personal contacts and via e- blast to members of the Australian Society of Medical Imaging and Radiation Therapy (ASMIRT) on dd/mm/yyyy. As the link to the survey was electronic, further distribution of the survey link by email or e-blast recipients may have occurred. The survey closed on dd/mm/yyyy.

- A copy of the report, paper or thesis arising from the survey must be shared with ASMIRT upon request.
- Survey groups (audience) will need to be identified by the principal investigator for survey distribution on application. ASMIRT may not be able to facilitate all requests for specific targeting of audiences. The principal investigator will be advised if this is the case
- Once a request has been submitted the Association will advise within 5 working days if the above criterion has been met.
- Surveys will be distributed at the discretion of ASMIRT.
- Approved surveys shall contain the following statement in the advertisement for the survey:

“This survey has been approved for distribution but not endorsed by the Australian Society of Medical Imaging and Radiation Therapy ”

Internal projects will contain an alternative sentence detailing the nature of the project and subsequent review process.

Breaches

Any unauthorized advertising or distribution of a survey on the ASMIRT communications platform (eg Facebook/Twitter) will be deleted.

Individuals/organization’s that continue to advertise unauthorized surveys on the ASMIRT communications platform will be invoiced the appropriate fee as determined by ASMIRT.



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APPLICATION PROCESS

Applicants must complete, in whole, the Online Survey Distribution Form below for approval by ASMIRT. Requests are approved where they satisfy the following criteria:

1. The request is submitted by an ASMIRT member or an organisation, which has a recognised affiliation with ASMIRT / profession (i.e external professional body, accredited university or government department).
2. A copy of the research activity, details of the purpose of the research and intended publication of the results.
3. The name of the company or organisation for which the research is being conducted.
4. A copy of ethics approval, or evidence that ethics approval for the survey is not required.
5. Submission of the signed and witnessed letter of declaration.
6. Once received, the professional standards manager (PSM) identifies the most relevant research committee member with an interest or expertise in the topic. The content will be reviewed to ensure it meets the following criteria:
 - A. Relevant and of interest to medical radiation practitioners
 - B. Contains no false nor misleading information.
 - C. Consistent with ASMIRT policies (eg. Strategic Plan, Code of Conduct & Ethics).



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Appendix A – Application for survey advertisement and/or distribution

Please email completed form to research@asmirt.org

Applicant details

Date (DD/MM/YYYY)	
Name of applicant	
ASMIRT Member	<input type="checkbox"/> No <input type="checkbox"/> Yes, please provide membership number:
This research is being conducted	<input type="checkbox"/> By myself, as an individual <input type="checkbox"/> On behalf of an organisation:
Organisation/work address	
Email address:	

Survey details

Survey funded by: (if funded)	
Purpose of the research and proposed outcomes	
Ethics approval	<input type="checkbox"/> Ethics approval granted (attach confirmation) <input type="checkbox"/> Ethics waiver granted (attached confirmation) <input type="checkbox"/> Activity does not require ethics approval (explanation)
Distribution	<input type="checkbox"/> A link (to a survey) that is live, has been provided <input type="checkbox"/> I acknowledge payment for costs if a non-member.
Audience (Who will receive this survey?)	
Dates of survey commencement and close	



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50-word promotion message

Empty rectangular box for the 50-word promotion message.

Declaration

I accept the following conditions:

ASMIRT has reviewed the content of the survey, and whilst the distribution of the survey is supported, ASMIRT does not endorse the content of the research.

ASMIRT does not support or endorse results arising from the research.

ASMIRT is to be acknowledged in all publications associated with the distribution of the research.

A final copy of the report/paper/thesis arising from the research shall be sent to ASMIRT upon request.

I agree to all other conditions outlined in the ASMIRT Survey Advertisement and Distribution Policy.

Principal Investigator NameName of Witness

Principal Investigator Signature Signature of Witness

Date

Attachments:

- Survey advertising material
- Ethics approval/waiver confirmation
- Participant Information Sheet
- Copy of survey questions (for both quantitative and qualitative studies) as they will be presented to respondents.
- Receipt of payment of invoice for survey distribution if a non-member



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