



HELD IN CONJUNCTION WITH



IAHA Program Cultural Safety Training

Frequently Asked Questions (FAQs)

General FAQs

- **Question:** How do I register for the ASMIRT Cultural Safety training?

Answer: You can register here www.asmirt.org/training-and-events/upcoming-events/cultural-safety-training.

- **Question:** I have finished my course; how do I lodge my CPD activity in the ASMIRT Site My CPD Portal?

Answer:

- **Search...** for **ASMIRT Cultural Safety Training**
- Or select **Add CPD activity**
- Click on the arrow across from **Enter my own activity**
- Enter:

- Title **ASMIRT Cultural Safety Training**
- Provider **ASMIRT/IAHA**
- Description of CPD activity, i.e., Level 1 – Cultural Awareness
- Activity Category **Professional Activity / Organised Program**
- Date
- Number of hours taken to undertake CPD activity
- Add your reflection (as required by MRPBA in the event of an audit)
- Personal notes, i.e., online course
- Upload your Certificate of Completion
- Save record

- **Question:** How long do I have to complete my course?

Answer: You will need to complete the training within **6 months**.

- **Question:** How long does each level of training take to complete?

Answer: Level 1 and 2 are online, on demand, self-directed, allowing you to navigate the lessons in your own time. Level 3 has two options; Option one is a highly interactive online workshop led by skilled Aboriginal facilitators with lived experiences. Option two is a pre-recorded version of the workshop which is available online once levels 1 and 2 are completed. Level 3 has a homework component which must be completed and submitted to IAHA to receive your completion certificate. Please see table below for approximate duration that each course will take to complete.

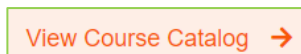
Description - Level	Delivery Mode	Approx. Time to Complete
Level 1 – Cultural Awareness Foundations	Online	4 – 5 hours
Level 2 – Unpacking the Cultural Responsiveness Framework	Online	5 – 6 hours
Level 3 – Looking through the Cultural Lens	Two online options: - Live hosted webinar workshop - Pre-recorded, on demand workshop	Approx. 3.5 hours

- **Question:** How do I book into a Level 3 live hosted online webinar?

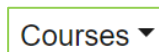
Answer: These sessions are available on the IAHA training schedule calendar with more sessions being added regularly. To book a live webinar, once logged into the IAHA online platform, go to **My Courses**



and select **View Course Catalog**



. Then navigate to **Courses**



and select **Workshop dates 2022**



. View the listed Level 3

Workshop dates and select an appropriate date to suit your availability. Complete the training registration form to register. Please note that you must successfully complete level 1 and level 2 prior to attending the level 3 workshop.

- **Question:** Can I utilise both the live and pre-recorded workshop options for Level 3?

Answer: Yes, you can undertake both options for Level 3 if you wish, however this is not compulsory. To receive your Level 3 completion certificate, you must complete and submit your homework to IAHA.

- **Question:** Where can I have access to all levels of the IAHA Cultural Responsiveness Training?

Answer: Access the IAHA Cultural Responsiveness course through ASMIRT to receive exclusive ASMIRT benefit pricing. ASMIRT offers each level separately. Once each level is successfully completed, you can opt to purchase the next level. Alternatively, save money and purchase a Level 1-3 Culturally Responsive Program package deal.

- **Question:** What is the cost of the level 1 to 3 IAHA courses?

Answer: From 1 July 2022, start your cultural safety journey for as little as \$83. ASMIRT offers each level separately. Once each level is successfully completed, you can opt to purchase the next level. Alternatively, save money and purchase a Level 1-3 Culturally Responsive Program package deal.

Description - Level	ASMIRT Exclusive Pricing (incl. GST)
Level 1 – Cultural Awareness Foundations	\$83
Level 2 – Unpacking the Cultural Responsiveness Framework	\$165
Level 3 – Looking through the Cultural Lens	\$220
Level 1 – 3 Package Deal Culturally Responsive Program	\$440

- Question:** I have a colleague who is not an ASMIRT member; can they still access this training?
Answer: Yes, this training is accessible for all. Simply follow the prompts as a **Non-Member** and register online at www.asmirt.org/training-and-events/upcoming-events/cultural-safety-training.
- Question:** I have completed Level 1 would like to continue my cultural safety journey; how do I access Levels 2 and 3?
Answer: If you would like to upgrade to continue your training you will need to complete the ASMIRT registration process again and make payment for the next level of training at www.asmirt.org/training-and-events/upcoming-events/cultural-safety-training.
- Question:** Can I purchase each level separately?
Answer: Yes, ASMIRT have negotiated exclusive pricing.
- Question:** How long will this training be available?
Answer: Indefinitely.
- Question:** I would like to attend the Level 3 workshop; can I skip Level 2?
Answer: No, successful completion of each level is a pre-requisite to continue to the next level.
- Question:** I am experiencing issues logging into the IAHA Cultural Responsiveness Learning Portal.
Answer: For best user experience please use Chrome web browser.
- Question:** I am experiencing issues with the IAHA Cultural Responsiveness Learning Portal.
Answer: Please email the IAHA team at admin@iaha.com.au with a brief description of your technical issue or call (02) 6285 1010 during normal business hours Monday- Friday (AEST).
- Question:** What is required by Ahpra/MRPBA to meet this professional capability?
Answer: Ahpra/MRPBA have not stipulated exactly what professional development is required to meet professional capability Domain 2 Professional and ethical practitioner, key capability 2, as each practitioner has their own individualised learning needs to undertake culturally safe practise. Ahpra/MRPBA define culturally safe practise as "the ongoing critical reflection of health practitioner knowledge, skills, attitudes, practising behaviours and power differentials in delivering safe, accessible and responsible healthcare free of racism".
It is therefore the responsibility of each practitioner to determine their own learning needs and seek the professional development to fulfill these requirements.
- Question:** I have a question that is not listed here; who do I ask?
Answer: Should you have any further questions, the ASMIRT Events Team are happy to help; email events@asmirt.org or call 03 9419 3336.



Registration FAQs

- **Question:** I have registered with ASMIRT; how do I now access the IAHA Cultural Safety training?



Answer: Once you have registered and made payment through the ASMIRT registration portal, you will receive two emails from **Academy of Mine - training@iaha.com.au**. Please allow up to 7 days to receive the emails and check your junk mail. Should your emails not appear after this time please contact events@asmirt.org.

The first email will contain your username, password, and login page details. The second email will outline the course/s that you have been enrolled in and allows you to **Launch Course** directly from your email.



Select the link to the login page, enter your email address and password and **Login**.

- **Question:** How do I launch a course?

Answer: To launch a course, navigate to your  **My Courses** tab, which can be found in the sidebar of your dashboard on the left. Select 

- **Question:** I am part-way through; how do I return to my course?

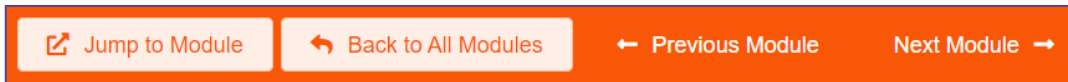
Answer: You can return anytime by selecting the login page link within your **New Account Created** email.

- **Question:** I have forgotten my password to the IAHA Cultural Responsiveness Learning Portal; how do I re-set my password?

Answer: Select **Forgot your password?** and enter in your email address. Look out for the link to reset your password in an email from **Academy of Mine - training@iaha.com.au**. Please note: this link expires after a while, so if not reset timely you will need to repeat the process and request a new re-set password link.

- **Question:** How do I progress to the next module?

Answer: Use the top navigation bar to select **Next Module** →. You must complete each module completely before unlocking and moving on to the next module.



- **Question:** I cannot progress to the next module?



Answer: You must complete each module completely before unlocking and moving on to the next module. If you receive a **Module Locked** screen, simply navigate to the ← **Previous Module** where you will be prompted to select **Start from beginning** or **Continue from where you left last time**.

- **Question:** How many times can I retake the Level 1 Completion Quiz?

Answer: You will have 2 attempts to successfully pass the quiz. A pass score of 80% is required to successfully complete the module.

- **Question:** I have finished my course; how do I obtain my certificate of completion?

Answer: Once you have successfully completed the Level 1 and 2 modules, your certificate will be automatically emailed to you. Please check your junk mail.

Alternatively, you can download your Certificate of Completion by selecting  **My Certificates** in the sidebar of your dashboard on the left and select  **Download Certificate**

Level 3 has a homework component which must be completed and submitted to IAHA to receive your completion certificate.

Save your certificate to retain as evidence for your CPD records, noting how many hours it took to complete.



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