



## ASMIRT CPD Appellation Course/Activity Design Template

<b>Name of Program</b>	Please place the name of the program here.
<b>Duration in hours/days</b>	Please indicate the expected duration of the planned program in hours.
<b>Number of events</b>	Please indicate how often the program will be conducted.
<b>Date of event/events</b>	Please indicate the date/s of the events
<b>Program/activity aim</b>	Please list the program's aim/s.
<b>Program/activity objectives</b>	<p>Please list two or more program objectives, in bullet point fashion (follow the course design prompt below).</p> <p><u>At the completion of this training program the participant should be able to:</u></p>
<b>How will the program/activity be evaluated?</b>	<p>Please provide a brief statement how the program will be appraised and feedback on the program will be analysed.</p> <p>(e.g. survey, discussion and recommendations with participants, independent evaluation)</p>
<b>Presenters name and qualifications to lead the presentation/activity.</b>	<p>Please attach the bio of the presenter engaged to deliver this program.</p> <p>(*Please note that bio/cv must be maintained on file if not provided to the ASMIRT, and must be provided in the event of ASMIRT or AHPRA audit).</p>

***Please use this template when providing the Professional Standards Manager with the details of additional programs/activities to be included in annual appellations.***

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