


CPD AUDIT – ACCESS TO DOCUMENTATION

Practitioners that are required to download their reflections from the AIR to submit for AHPRA audit, please follow the listed steps.

- 1) Go into the members area and select the Continuing Professional Development Tab



The screenshot shows the homepage of the Australian Institute of Radiography (AIR). At the top left is the AIR logo. To its right is the contact information: "25 King Street Melbourne Victoria 3000 Australia. P: +61 3 9419 3336 F: +61 3 9416 0783 E: info@air.asn.au". Below this is the tagline "STRENGTH AND EXCELLENCE IN THE MEDICAL RADIATION SCIENCE PROFESSION". A large banner image shows a woman in a lab coat and a man in scrubs in a clinical setting. The text "WELCOME TO THE AUSTRALIAN INSTITUTE OF RADIOGRAPHY" is overlaid on the left side of the banner. Below the banner, there is a navigation menu with the following items: "PROFILE", "CONTACT INFORMATION", "CONTINUING PROFESSIONAL DEVELOPMENT (CPD)", "NPDP", "RESOURCES", and "LOGOUT". The "CONTINUING PROFESSIONAL DEVELOPMENT (CPD)" item is highlighted with a red box. Below the navigation menu, the text "Profile" is visible. In the top right corner, it says "LOGGED IN AS: JANE AIRE-LIVE (M10461)".

- 2) Go to the Left Hand Side of the page and select the dates of interest.
Legacy is prior to July 2013, CPD lodgement system 2011 < is activities lodged from July 2013 until triennium end. Current is the current system in which you are enrolled.



WELCOME TO THE AUSTRALIAN INSTITUTE OF RADIOGRAPHY

- Visit AIR Website
- CPD
 - CPD Lodgement System - Current <
 - CPD Lodgement System - 2011 <
 - Legacy CPD System (Read Only) <
 - ** AIR CPD Blog ** <
 - Accreditation - VSOA <

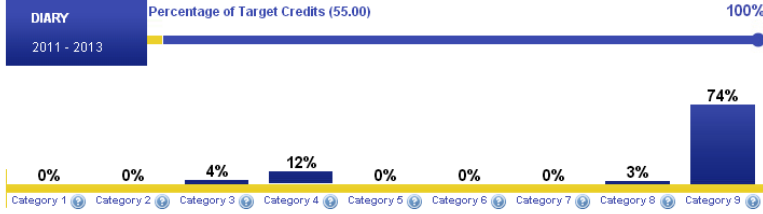
Access to the AIR Forums
Click Here..

- PROFILE
- CONTACT INFORMATION
- CONTINUING PROFESSIONAL DEVELOPMENT (CPD)
- NPDP
- RESOURCES
- LOGOUT

LOGGED IN AS: JANE AIRE-LIVE (M10461)

CPD ONLINE DIARY 2011 - 2013: 340.35 / 55.00 CREDITS

CSV Export PDF Export



ID	TITLE	CREDITS	DATE	
21944	*Data Migrated from Legacy CPD Program	5.50	31/12/2013	Locked
40757	*General Activity - Requires Approval	24.60	24/10/2013	Locked
42128	Academic research	10.00	01/10/2013	Locked
42129	*General Activity - Requires Approval	0.00	03/09/2013	Locked
40912	SA BRANCH Barossa Seminar Weekend	16.25	03/08/2013	Locked

3) Click on **PDF export** to obtain a summary view of your activities.



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PDF view



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STRENGTH AND EXCELLENCE IN THE MEDICAL RADIATION SCIENCE PROFESSION

**AIR ONLINE CPD
2011 - 2013 Diary**

22nd August 2014

MS JANE AIRE-LIVE (Member ID: M10461)

Date of ACT	Title	Category	App Status	Credits	Reflection
31/12/2013	*Data Migrated from Legacy CPD Program	Other	NONAPP-000196	5.5	No
24/10/2013	*General Activity - Requires Approval		NONAPP-000182	24.6	No
01/10/2013	*General Activity - Requires Approval		NONAPP-000182	30	No
01/10/2013	Academic research	Research and Publications	NONAPP-000112	10	No
01/10/2013	*General Activity - Requires Approval		NONAPP-000182	0	No
03/09/2013	*General Activity - Requires Approval		NONAPP-000182	0	No
03/08/2013	Barossa Seminar Weekend	Conferences and Meetings	SABRNC-000656	16.25	No
03/08/2013	Barossa Seminar Weekend	Conferences and Meetings	SABRNC-000656	7.5	No
03/08/2013	Barossa Seminar Weekend	Conferences and Meetings	SABRNC-000656	16.25	No
01/08/2013	*General Activity - Requires Approval		NONAPP-000182	0	No
01/08/2013	*General Activity - Requires Approval		NONAPP-000182	0	No
28/07/2013	Network High Tea	Professional Activity / Organised Program	VICBRN-000547	6.25	No
01/07/2013	*General Activity - Requires Approval		NONAPP-000182	0	No
31/12/2012	*Data Migrated from Legacy CPD Program	Other	NONAPP-000196	52	No
31/12/2011	*Data Migrated from Legacy CPD Program	Other	NONAPP-000196	176.5	No
				Total Credits :	344.85
				Total Hours :	137.94

Save this PDF as an electronic file in your electronic CPD portfolio, and / or print out a hardcopy if required.

- 4) Click on **CSV Export** if you require a more detailed document that highlights all your reflections. This will present in an excel spreadsheet format.

CSV Export View

Date of ACT	Title	Category	App Status	Credits	Reflection	Question 1	Question 2	Question 3
31/12/2013	*Data Migrated from Legacy CPD Program			5.5				
24/10/2013	*General Activity - Requires Approval			24.6				
1/10/2013	*General Activity - Requires Approval			30				
1/10/2013	Academic research			10				
1/10/2013	*General Activity - Requires Approval			0				
3/09/2013	*General Activity - Requires Approval			0				
3/08/2013	Barossa Seminar Weekend	SABRNC		16.25				
3/08/2013	Barossa Seminar Weekend	SABRNC		7.5				
3/08/2013	Barossa Seminar Weekend	SABRNC		16.25				
1/08/2013	*General Activity - Requires Approval			0				
1/08/2013	*General Activity - Requires Approval			0				
28/07/2013	Network High Tea	VICBRN		6.25				
1/07/2013	*General Activity - Requires Approval			0				
31/12/2012	*Data Migrated from Legacy CPD Program			52				
31/12/2011	*Data Migrated from Legacy CPD Program			176.5				
				Total Credits :	344.85			
				Total Hours :	137.94			

Written reflections will appear under the sections Question 1, Question 2, Question 2.

Remember to de identify any names you may have inadvertently recorded prior to submission to AHPRA.

Contact helpcpd@air.asn.au or (03) 9419 3336 for further assistance if required.