



Australian Institute of Radiography

The national professional organisation representing radiographers, radiation therapists and sonographers.
ABN 26 924 779 836

Privacy Statement

This privacy statement applies to the Australian Institute of Radiography website only. It tells you how we collect information from you and how we use it. The full privacy statement was last updated 13 March 2014.

The <http://www.air.asn.au> ("air.asn.au") website is managed by the Australian Institute of Radiography with help from service providers from the private sector.

Information collected

air.asn.au collects personal information that you choose to give us, for example your email address. We will not attempt to individually identify users or their browsing activities. However, there are some circumstances when we may need to disclose information that may be used to identify users to law enforcement authorities:

- where a law enforcement agency executes a warrant to inspect our records
- in the event of unlawful activity, e.g., if malicious attacks or threats of violence are made on the air.asn.au website or its related services.

Google Analytics

We use Google Analytics to collect information about how people use this website. The information we obtain from Google Analytics is used to help us understand users' needs so that we can offer a better user experience.

Google Analytics uses 'cookies' to collect information about which pages you visit, how long you are on the site, how you got there (for example from a search engine, a link, an advertisement etc) and what you select. Information collected by the cookies (including your IP address) is transmitted to and stored by Google on servers in the United States.

By using this website, you consent to the processing of data about you by Google in the manner described in Google's Privacy Policy and for the purposes set out above. You can opt out of Google Analytics if you disable or refuse the cookie, disable JavaScript, or use the opt-out service provided by Google.

Use of your personal information

Any personal information you provide to us, including your email address will only be used or disclosed for the purpose for which you have provided it. Your personal information will not be used or disclosed for any other purpose without your consent.

We do not share information about you with other agencies or other organisations without your permission unless it:

- is necessary to provide you with a service that you have requested
- is required or authorised by law; or
- will prevent or lessen a serious and imminent threat to somebody's health.



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If we ask you for personal information in order to provide you with a service that you have requested then we will tell you how we intend to use that personal information if you choose to give it to us.

Data security

We take steps to protect the personal information we hold against loss, unauthorised access, use, modification or disclosure and against other misuse. These steps include storing electronic files in secure facilities, encryption of data, regular backups of data we hold, audit and logging mechanisms and physical access restrictions.

When no longer required, personal information is destroyed in a secure manner.

Access to your personal information

You may gain access to personal information about you that we hold. You can have us correct any errors or delete the information we have about you.

You may opt out of any further contact from us.

To protect your privacy and the privacy of others, we may have to gain evidence of your identity before we can give you access to information about you or change it.

How to contact us

If at any time you believe we have not adhered to the principles referred to in this privacy statement or have any other comments, please contact us.

If you do not wish to send your comments by email then please write to the following postal address:

Operations Manager, AIR
PO Box 16234
Collins St West, VIC, 8007

Changes to this Privacy Policy

The Australian Institute of Radiography reserves the right to make amendments to this Privacy Policy at any time. If you have objections to the Privacy Policy, you should not access or use the Site.

Obligations for the Australian Institute of Radiography

With respect to the collection, use and disclosure of personal information, we are bound by the Information privacy principles of the Privacy Act 1988. We also follow the Guidelines for Federal and ACT government websites issued by the Office of the Australian Information Commissioner. The Office of the Australian Information Commissioner has issued a number of guidelines, including the Guidelines to the information privacy principles, which apply to all Australian Government departments and agencies.

For more information about privacy obligations for Australian Government agencies please visit:

- [Office of the Australian Information Commissioner](#)
- [Privacy Act 1988](#)
- [Information privacy principles under the Privacy Act 1988](#)